

KONNAGAR MUNICIPALITY

P.O-Konnagar, Dist-Hooghly, Pin-712235

Notice Inviting e-Tender

Notice Inviting e-tender no.: MAD/KONNAGAR MUNICIPALITY/25-26/36, dated: 17.12.2025
Under e-Tender Memo no. : KM/PWD/14/CTPT/3965, DT-17/12/2025

Notice inviting e-tender is invited by the CHAIRMAN, KONNAGAR MUNICIPALITY, on behalf of Office of the Municipal Councilors, Konnagar for the e-tender works mentioned in the list given below, through electronic tendering (e-tendering) from eligible and resourceful contractors having credentials of value at least 40% of the estimated amount of the respective works within last 5 (Five) years in the NIT mentioned below & financial capability for execution of similar nature of works.

(Submission of Bid through online)

SL	NAME OF WORK	ESTIMATED AMOUNT	EMD	COMPLETION PERIOD
1	CONSTRUCTION OF TOILET BLOCK (CT/PT) MODEL NO-F, CIVIL WORK, TOILET SEATS - 2 NOS. AND URINAL - 3 NOS., Non Schedule item work & Electrical work AT KONNAGAR DWADAS MANDIR GHAT, WARD - 06 UNDER KONNAGAR MUNICIPALITY .	Rs. 7,15,119.00	Rs. 14,302.00	30 DAYS
2	CONSTRUCTION OF TOILET BLOCK (CT/PT) MODEL NO-F, CIVIL WORK, TOILET SEATS - 4 NOS. AND URINAL - 5 NOS., Non Schedule item work & Electrical work ATSec Konnagar High School, At WARD -07, UNDER KONNAGAR MUNICIPALITY .	Rs. 9,26,118.00	Rs. 18,522.00	30 DAYS
3	CONSTRUCTION OF TOILET BLOCK (CT/PT) MODEL NO-F, CIVIL WORK, TOILET SEATS - 2 NOS. AND URINAL - 3 NOS., Non Schedule item work & Electrical work AT Konnagar Municipal Play Ground, At WARD -18, UNDER KONNAGAR MUNICIPALITY .	Rs. 7,15,119.00	Rs. 14,302.00	30 DAYS

Earnest Money is to be submitted through ONLINE into ICICI Bank Payment Gateway during Submission of Tender.

- 1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest Money may be remitted through ONLINE into ICICI Bank Payment Gateway.
- 2) Both Technical Bid and Financial Bid are to be submitted consecutively duly digitally signed in website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-15
- 4) All rules & guideline of Government regarding procurement will be followed. All works must come with the 3 years warranty/maintenance covered by the L1 agencies.

- 5) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the Municipal Authority of Konnagar Municipality. The decision of the Municipal Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 6) **Eligibility criteria for participation in the tender-**

(1) As per NIT detail table (Sl.No.-7) above

As per NIT detail table (Sl.No.-7) Up-to-date Trade License, GST Registration Certificate, PAN Card, Latest P-TAX (Challan& Payment Certificate) are to be accompanied with the Technical Bid Documents.

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 75% of the tendered amount whichever less is. Provisions in Clause (s) 7, 8& 9 contained in W.B Form No.-2911 so far as they relate to quantum and frequency of payment is to be treated as superseded. Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

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No mobilization advance and secured advance will be allowed.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory and also a technical staff etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade inconformity with relevant code of practice (latest) (revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS@1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of arbitration.

Bid shall remain valid for a period not less than 120 (One hundred twenty) days from the last date of submission of Financial Bid/Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

7) Date and Time Schedule:

Sl.No	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents(online)(Publishing Date)	19/12/2025 at 10.00 a.m.
02	Documents download/sell start date(Online)	19/12/2025 at 11.00 a.m.
03	Documents download/sell end date(Online)	20/01/2026 at 04.00 p.m.
04	Prebid meeting to be held at Office of the Chairman, Konnagar municipality	N.A.
05	Bid submission start date (On line)	19/12/2025 at 11.00 a.m.
06	Bid submission closing date (On line)	20/01/2026 at 04.00 p.m.
07	Last date of submission of original copies of the cost of Tender Documents (Off line)	NA
08	Bid opening date for Technical Proposals (Online)	22/01/2026 at 4.10 p.m
09	Date of uploading list for Technically Qualified Bidder (online)	To be notify later on
10	Date for opening of Financial Proposal (Online)	To be notify later on

- 8) The prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1(one) year from the date of successful completion of the work to the entire satisfaction of the Authority. If any defect/ damage are found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after

successful maintaining of appropriate service level of the work as mentioned above for 1(One) year from the date of completion of the work. Provision in Clause No.17 of Form No: 2911 shall be treated as superseded.

- 9) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 10) Earnest Money 2% of Estimated Value to be submitted only through ONLINE into ICICI Bank Payment gateway.
- 11) The bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 12) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of CHAIRMAN, KONNAGAR MUNICIPALITY, Konnagar reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tenderer at the stage of Bidding.

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- 13) Refund of EMD: The Earnest Money of all the unsuccessful tenderers to be deposited in favour of Konnagar Municipality, It will be refunded automatically through banking system as per e-tender rule.
The earnest money of the successful/lowest bidder will be refunded by the said authority on receipt of application from tenderer after completion of all work as per work order, BOQ (Estimate) and final bill prepared and submitted by the tenderer and the office.
 - 14) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in '**Instructions to Bidders**' stated in Section –'A' before tendering the bids.
 - 15) **Conditional / Incomplete tender will not be accepted under any circumstances.**
 - 16) **The intending Tenderers are required to quote the rate *online*.**
 - 17) Contractor shall have to comply with the provisions of (a) the contract labour(Regulation Abolition) Act.1970 (b) Apprentice Act. 1961 and (c) minimum wages Act.1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
 - 18) Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B) Schedule of Rates for "BUILDING WORKS" (including Materials, Labour and Carriage etc.) w.e.f:-2012-2013.
 - 19) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
 - 20) The CHAIRMAN, KONNAGAR MUNICIPALITY, Konnagar reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
 - 21) If there be any objection regarding prequalifying the Agency that should be lodged off line to the CHAIRMAN, KONNAGAR MUNICIPALITY, Konnagar within 2(two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Municipal Authority.
 - 22) Before issuance of the Work order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
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23) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Form No. Konnagar Municipality-2911
- 2) N.I.T.
- 3) Technical Bid
- 4) Financial Bid

24) **Qualification criteria**

The tender inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience/Credential

The eligibility of a bidder will be ascertained on the basis of the documents(s) in support of the minimum criteria as mentioned in (a) and (b) above. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/ tenderer will be rejected at any stage without any prejudice.

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25) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

26) No. price preference and other concession as per order no.1110F dated: 10 /02 / 2006 will be allowed.

Copy forwarded for information and wide publication to:-

- 1) Additional District Magistrate, (R.R), Hooghly
- 2) Sub Divisional Officer, Serampore
- 3) Executive Engineer, MED-Hooghly
- 4) The Chairman/Chairperson Uttarpara-Kotrung, Rishra and Serampore Municipality, Hooghly
- 5) Office Notice Board
- 6) Officiating IT Co-ordinator, Konnagar Municipality, with a request to get the matter published in our official Portal

Sd/-

Chairman
Konnagar Municipality

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Copy forwarded for information:-

- 1) Member, Board of Councillors, Konnagar Municipality
- 2) Executive Officer, Konnagar Municipality
- 3) Finance Officer, Konnagar Municipality
- 4) Sub-Assistant Engineer, Konnagar Municipality

Notice Inviting e-Tender

**SECTION-A
INSTRUCTION TO BIDDERS**

General guidance for e-Tendering:

Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

- i. **Registration of Contractor :**
Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the web portal of Konnagar Municipality the contractor is to click on the link for e-Tendering site as given on the web portal).
- ii. **Digital Signature certificate(DSC):**
Each contractor is required to obtain a Class-II Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1.above. DSC is given as aUSBe - token.
- iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- iv. **Participation in more than one work :**
A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.
- v. **Submission of Tenders:**
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Bid Submission:- The Bid should contain scanned copies of the following in two covers (folders).

5(a).Statutory Cover containing the following documents

- i) **Technical Proposal:**
 - a) N.I.T.
 - b) FORM NO.2911
 - c) EMD (**Online Payment receipt Copy**)
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- Earnest Money is to be submitted through ONLINE into ICICI Bank Payment Gateway during Submission of Tender..

(NIT, FORM No.2911& Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in Form No: 2911, the tender is liable to be summarily rejected.)

d) ADDITIONAL DOCUMENTS:

- 1) Prequalification Application (Sec-B, Form-I)
- 2) Ref. Format undertaking Section –B form II on company’s letter head.
- 3) Structure and Organization [Form No-III] Section B.
- 4) Experience Profile (Sec-B, Form-IV)

iii) **Financial Proposal:-**

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. **Downloaded properly and upload digitally signed.**

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(b) Non –statutory cover containing the following documents:

- i. Latest Professional Tax (PT) deposit receipt Challan.
- ii. GST Registration Certificate.
- iii. PAN.
- iv. Power of Attorney (For Partnership Firm/Private Limited Company, if any).
- v. Up to date Trade License.
- vi. Latest IT.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl.No.A.5

(a) and Sl. No.:

A.5. (b) will render the tenderer liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON –STATUTORY/ TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Up-to-date Trade License, latest IT, GST Registration Certificate, PAN Card, Latest P-TAX (Challan& Payment Certificate),
B.	Company Detail(s)	Company Detail	GST Registration Certificate, Latest IT Return, Proprietorship Firm (Trade License) Partnership Firm (Partnership Deed, trade License) Ltd. Company (Incorporation Certificate, Trade License) Society (Society Registration Copy , trade License) Power of Attorney, Memorandum of association and Articles of Association of the Company.
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender

Notice Inviting e-Tender**Tender Evaluation:**

Municipal Authority of Konnagar Municipality will be evaluating the selection of Technically Qualified Contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for statutory Documents (Ref. Sl.No. A.5. (a)) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref.Sl.No.A.5. (b.)) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Summary list of technically qualified tenderes will be uploaded online.

Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenders& the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenders & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1) Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above/Below/At par) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned &digitally signed by the contractor.

Financial capacity of bidder will be judged on the basis of information furnished in Section-B.

Penalty for suppression/distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in Form No.2911 will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q will be the part of the contract documents .After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl.No.1 of N.I.T along with requisite cost through submitted through ONLINE into ICICI Bank Payment Gatewayduring Submission of Tender within time limit to be set in the letter of acceptance.
