



OFFICE OF THE BOARD OF COUNCILLORS

HALISAHAR MUNICIPALITY

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Memo No.:- 426/PWD/26

Dated: 17/07/2025

NOTICE INVITING e-TENDER

TENDER NO : WBMAD/ULB/HM/ODF- 1 (2025-26) Dt. 21.07.2025

Online Tenders (e-Tender) are invited by the Chairman, on behalf of the Board of Councillors, Halisahar Municipality through electronic tendering (e-tendering) for the following listed work from eligible and resourceful Companies / Firms /Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participation in the tender.

Fund : CSAP-3A under SBM-U 2.00 /Govt. GRANT

Sl. No.	Name of Work	Estimate Amount	Earnest Money	Time for Completion of work (In Days)
1	CONSTRUCTION OF PUBLIC TOILET AT KABIRAJPARA BATTALA SHITALA MONDIR, WARD No.-14, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: KABIRAJPARA BATTALA.	733440.00	14669.00	120 DAYS
2	CONSTRUCTION OF PUBLIC TOILET AT NETAJI PLAY GROUND, WARD No.-02, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION BAGMORE BAJAR.WARD NO-02	956963.00	19139.00	120 DAYS
3	CONSTRUCTION OF PUBLIC TOILET AT PRASAD NAGAR PLAY GROUND, WARD No.-16, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: PRASAD NAGAR PLAY GROUND.	733440.00	14669.00	120 DAYS
4	CONSTRUCTION OF PUBLIC TOILET AT NABARUN SANGHA PLAY GROUND, WARD No.-03, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION HALISAHAR.WARD NO-03	956963.00	19139.00	120 DAYS
5	CONSTRUCTION OF PUBLIC TOILET AT BASANTI TALA, WARD No.-06, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: BASANTI TALA, W-06.	733440.00	14669.00	120 DAYS
6	CONSTRUCTION OF PUBLIC TOILET AT KONA BAZAR, WARD No.-12, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: KONA BAZAR, WARD No.-12.	733440.00	14669.00	120 DAYS
7	CONSTRUCTION OF PUBLIC TOILET AT MALLICKBAG G S F P SCHOOL, WARD No.-1, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: - BAG STATION ROAD, WARD-01	733440.00	14669.00	120 DAYS
8	CONSTRUCTION OF PUBLIC TOILET AT NABABHARATI G.S.F.P SCHOOL , WARD No.-03, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: HALISAHAR.WARD NO-03	956963.00	19139.00	120 DAYS

9	CONSTRUCTION OF PUBLIC TOILET AT DESHAPRIYA PRATHAMIK SCHOOL, WARD No.-3, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: DESHAPRIYA PRATHAMIK SCHOOL, WARD-03.	733440.00	14669.00	120 DAYS
10	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR PRIMARY SCHOOL, WARD No.-6, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: GHOSH PARA ROAD, WARD-06.	733440.00	14669.00	120 DAYS
11	CONSTRUCTION OF PUBLIC TOILET AT ANNAPURNA PRIMARY SCHOOL, WARD No.-6, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: -SHIBER GOLI MAIN ROAD, WARD-06.	733440.00	14669.00	120 DAYS
12	CONSTRUCTION OF PUBLIC TOILET AT BHARAT RATNA SHASTRI PATHSHALA, WARD No.-7, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: CORNEL K.P GUPTA ROAD, WARD-07.	733440.00	14669.00	120 DAYS
13	CONSTRUCTION OF PUBLIC TOILET AT ADARSHA VIDYAPITH G S F P SCHOOL, WARD No.-08, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: CORNEL K. P GUPTA ROAD.WARD NO-08	956963.00	19139.00	120 DAYS
14	CONSTRUCTION OF PUBLIC TOILET AT KHASBATI GOVT. G S F P SCHOOL, WARD No.-10, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: KHASBATI ROAD, WARD-10.	733440.00	14669.00	120 DAYS
15	CONSTRUCTION OF PUBLIC TOILET AT KONA BENGALI U P SCHOOL, WARD No.- 11, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: KONA BENGALI UP SCHOOL, WARD-11.	733440.00	14669.00	120 DAYS
16	CONSTRUCTION OF PUBLIC TOILET AT PURBA KABIRAJPARA PRIMARY SCHOOL, WARD No.- 13 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: PURBA KABIRAJ PARA, WARD-13.	733440.00	14669.00	120 DAYS
17	CONSTRUCTION OF PUBLIC TOILET AT MAHARAJA TROILOKYANATH F P SCHOOL, WARD No.- 13 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: LAKHI NARAYAN COLONY, WARD-13.	733440.00	14669.00	120 DAYS
18	CONSTRUCTION OF PUBLIC TOILET AT DESHBANDHU PRATHAMIK VIDYALAY, WARD No.- 14, WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: DESHBANDHU, WARD-14.	733440.00	14669.00	120 DAYS
19	CONSTRUCTION OF PUBLIC TOILET AT RAMPRASAD VIDYAPITH PRIMARY SCHOOL, WARD No.15 WITHIN HALISAHAR MUNICIPALITY (MODEL NO - A), LOCATION: RAIL WAY COLONY.WARD NO-15	1019024.00	20380.00	120 DAYS
20	CONSTRUCTION OF PUBLIC TOILET AT BAL HINDI PRIMARY SCHOOL, WARD No.- 16 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HALISAHAR, WARD-16.	733440.00	14669.00	120 DAYS
21	CONSTRUCTION OF PUBLIC TOILET AT UTTAR PRASAD NAGAR PRIMARY SCHOOL, WARD No.-16, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: CORNEL UTTAR PRASAS NAGAR.WARD NO-16	956963.00	19139.00	120 DAYS
22	CONSTRUCTION OF PUBLIC TOILET AT SISHU PRATHAMIK VIDYALAY, WARD No.- 18 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: No.-HAZINAGAR, WARD-18.	733440.00	14669.00	120 DAYS

23	CONSTRUCTION OF PUBLIC TOILET AT ADARSHA HINDI UP BALIKA VIDYALAY, WARD No.-18, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: M.C MITRA ROAD.WARD NO-18	956963.00	19139.00	120 DAYS
24	CONSTRUCTION OF PUBLIC TOILET AT BALUR GANGADHAR PRATHAMIK VIDYALAY, WARD No.- 20 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: BALUR PARA, WARD-20.	733440.00	14669.00	120 DAYS
25	CONSTRUCTION OF PUBLIC TOILET AT HARIZON F P SCHOOL, WARD No.- 21 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HAZINAGAR, WARD-21.	733440.00	14669.00	120 DAYS
26	CONSTRUCTION OF PUBLIC TOILET AT HAJINAGAR HINDI PRIMARY SCHOOL, WARD No.- 18 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HAZINAGAR, WARD-18.	733440.00	14669.00	120 DAYS
27	CONSTRUCTION OF PUBLIC TOILET AT MANBHAWTI PRIMARY SCHOOL, WARD No.- 23 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HAZINAGAR, WARD-23.	733440.00	14669.00	120 DAYS
28	CONSTRUCTION OF PUBLIC TOILET AT MALLICKBAG HIGH SCHOOL UNIT-I, WARD No.-03, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: SUKANTAPALLY HALISAHAR, WARD NO-03	956963.00	19139.00	120 DAYS
29	CONSTRUCTION OF PUBLIC TOILET AT MALLICKBAG HIGH SCHOOL UNIT-II, WARD No.-03, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: SUKANTAPALLY HALISAHAR.WARD NO-03	956963.00	19139.00	120 DAYS
30	CONSTRUCTION OF PUBLIC TOILET AT BARUIPARA HIGH SCHOOL, WARD No.-05, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: PABANTALA HALISAHAR.WARD NO-05.	956963.00	19139.00	120 DAYS
31	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR ANNAPURNA BALIKA VIDYALAY UNIT- I, WARD No.-06, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: SHIBER GOLI MAIN ROAD, WARD NO-06.	956963.00	19139.00	120 DAYS
32	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR ANNAPURNA BALIKA VIDYALAY UNIT- II, WARD No.-06, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: SHIBER GOLI MAIN ROAD, WARD NO-06.	956963.00	19139.00	120 DAYS
33	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR HIGH SCHOOL UNIT-I , WARD No.-06, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G) , LOCATION: SHIBER GOLI MAIN ROAD,WARD NO-06.	956963.00	19139.00	120 DAYS
34	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR HIGH SCHOOL UNIT-II, WARD No.-06, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: SHIBER GOLI MAIN ROAD, WARD NO-06.	956963.00	19139.00	120 DAYS
35	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR ADARSHA VIDYAPITH H.S, WARD No.-08, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: CORNEL K.P GUPTA ROAD, WARD NO-08.	956963.00	19139.00	120 DAYS
36	CONSTRUCTION OF PUBLIC TOILET AT HALISAHAR KONA HIGH SCHOOL, WARD No.- 12 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: KONA COLONY, WARD-12.	733440.00	14669.00	120 DAYS

37	CONSTRUCTION OF PUBLIC TOILET AT RABINDRA VIDYA MONDIR HIGH SCHOOL, UNIT-I, WARD No.- 15 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HALISAHAR STATION ROAD, WARD-15.	733440.00	14669.00	120 DAYS
38	CONSTRUCTION OF PUBLIC TOILET AT RABINDRA VIDYA MONDIR HIGH SCHOOL, UNIT-II, WARD No.- 15 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: No.-HALISAHAR STATION ROAD, WARD-15.	733440.00	14669.00	120 DAYS
39	CONSTRUCTION OF PUBLIC TOILET AT RAMPRASAD VIDYAPITH HIGH SCHOOL, WARD No.15 WITHIN HALISAHAR MUNICIPALITY (MODEL NO - A), LOCATION: RAIL WAY COLONY.WARD NO-15	1019024.00	20380.00	120 DAYS
40	CONSTRUCTION OF PUBLIC TOILET AT HAJINAGAR ADARSHA HINDI BIDYA BHABAN, WARD No.-18, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: M.C MITRA ROAD, WARD NO-18.	956963.00	19139.00	120 DAYS
41	CONSTRUCTION OF PUBLIC TOILET AT SRI SRI RAMAKRISHNA SEBA SANGHA, WARD No.-05, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: HALISAHAR, WARD NO-05.	956963.00	19139.00	120 DAYS
42	CONSTRUCTION OF PUBLIC TOILET AT URUSH UTSAB GROUND AT WARD NO. 18 WITHIN HALISAHAR MUNICIPALITY MODEL NO - E), LOCATION: DARIK JANGAL ROAD, WARD-18.	1950920.00	39018.00	120 DAYS
43	CONSTRUCTION OF PUBLIC TOILET AT RISHI ARABINDA UDDYAN, WARD No. 15 WITHIN HALISAHAR MUNICIPALITY (MODEL NO - C), LOCATION: RAIL WAY BOUNADRY ROAD, WARD-15.	2421009.00	48420.00	120 DAYS
44	CONSTRUCTION OF PUBLIC TOILET AT MADRASA RIZVIA DARUL QURAAN, WARD No.- 21 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HAZINAGAR, WARD-21.	733440.00	14669.00	120 DAYS
45	CONSTRUCTION OF PUBLIC TOILET AT SADA QUARTER, WARD No.- 15 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: HALISAHAR STATION ROAD, WARD-15.	733440.00	14669.00	120 DAYS
46	CONSTRUCTION OF PUBLIC TOILET AT SEBASADAN PATHAGAR, WARD No.- 11 WITHIN HALISAHAR MUNICIPALITY (MODEL - F), LOCATION: No.-GHOSH PARA ROAD, WARD-11.	733440.00	14669.00	120 DAYS
47	CONSTRUCTION OF PUBLIC TOILET AT HANUMAN MONDIR, WARD No.-19, WITHIN HALISAHAR MUNICIPALITY (MODEL NO - G), LOCATION: HALISAHAR, WARD NO-19.	956963.00	19139.00	120 DAYS
48	CONSTRUCTION OF PUBLIC TOILET AT BANI MANDIR BYBOSAIE SAMITI, WARD No.-10, WITHIN HALISAHAR MUNICIPALITY (MODEL-ULB), LOCATION: No.-BANI MANDIR, WARD-10.	846498.00	16930.00	120 DAYS

N.B : Payment will be made as per availability of fund.

Table – 2 :- Date and Time Schedule		
Sl. No	Particulars	Date & Time
i)	Date of uploading of NleT and Tender Documents online (Publishing Date)	21/07 /2025
ii)	Documents download start date (online)	22/ 07 /2025 at 10-00Hrs.
iii)	Tender Submission Start date (online)	22/07 /2025 at 10-30Hrs.
iv)	Tender Submission closing (online)	06/08/2025 at 15-00 Hrs.
v)	Tender opening date for Technical Proposals (online)	08/08/2025 at 15-00Hrs.
vi)	Date of uploading list for Technically Qualified contractor (online)	To be notified later.
vii)	Date and Place for opening of financial Proposal (online)	To be notified later.
viii)	Date of uploading of list of qualified Contractor along with the offer rate (online)	To be notified later.
ix)	Also, if necessary for further negotiation through offline for final rate	To be notified later.

Table – 3 :-	
<p>Eligibility Criteria & Documents to be produced in support of Credential for tender Part –I (Prequalification Documents) :-</p>	<p>i) Intending tenderers should produce Credentials of similar nature of work in single tender of the minimum value of 40% of the estimated amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR</p> <p>ii) Intending tenderers should produce Credentials of similar nature of work in two (2) tenders, each of the minimum value of 30% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR</p> <p>iii) Intending tenderers should produce Credentials of similar nature of work which has been completed to the extent of 80% or more and value of which is not less than the desired value. In case of running works in any Govt./ Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer/Chairman/Executive Officer, or equivalent competent authority with required credentials will be eligible for the tender in the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.</p> <p>(Credential Certificate not before 5 years from date of NIT and shall be valid at the time of submission of tender & Payment certificate will not be treated as credential)</p> <p>(No Credential will be required for the work estimate amount below 1.00 Lakh)</p> <p>i) Having valid Trade License.</p> <p>ii) Having valid GST registration certificate.</p> <p>iii) Having valid PAN Card and last three years Income tax return.</p> <p>iv) Having last three years Balance sheet</p> <p>v) Having valid P.Tax deposit receipt.</p> <p>vi) Intending tenderers should have valid Bank solvency of minimum 10% of the amount put to tender (from any Indian scheduled / nationalized bank) issued not before 6 months from date of NIT and shall be valid at the time of submission of tender.</p> <p>vii) Particulars of ownership/partnership or Board of Directors pertaining to the Organization /Company/Firm</p> <p>viii) Other certificates if any</p> <p>All documents in original to be produced in due course of time as & when asked by the TIA.</p>
<p>Tender Documents :</p>	<p>A full set of Tender documents consists of 2 Parts. These are</p> <p>PART 1 :- Containing all documents in due course of time as & when asked by the TIA applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's</p> <p>PAR II :- Containing the Tender Price /Price Schedule. (BOQ in MS-excel format)</p>

Earnest Money :	The Earnest Money (2% of estimated amount put to tender). As specified in Table – 1 shall be remitted by the Contractor through e-portal (www.wbtenders.gov.in) payment gateway only in respect of tender ID as per G.O. no. 3975 F (Y) dated 28.07.2016 of W.B. Finance Dept. Every such Transfer shall be done on or after the date of publish of NleT. Any Tender without such online payment of E.M (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.
Cost of Tender Documents :-	The cost of Tender documents as per Municipal norms shall be paid by the successful Contractor only at the time of formal agreement after acceptance of tender.
Security Deposit & other taxes :-	All usual deductions for taxes as applicable i.e GST, IT, and Labour welfare cess. As applicable will be made from the bills time to time. Additional Security Deposit @ 8% (eight percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) will be refunded without any interest only as mentioned below.
Security Deposit & other taxes :-	<p>Explanation :</p> <p>The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For</p> <ol style="list-style-type: none"> The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work. Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work, the Defect Liability Period of the work shall be one year from the actual date of completion of the work; Extension of building / bridge / culvert, Construction of new flexible pavement up to bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality / Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface without providing bituminous profile corrective course / bituminous base course, the Defect Liability Period of the work shall be three years from the actual date of completion of the work; Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work;
Validity / Withdrawal / Acceptance of Tender :-	<p>A Tender submitted shall remain valid for a period of 120 calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tender inviting Authority.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</p> <p>The TIA will accept the tender. He /She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.</p>

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the web portal of **Halisahar Municipality**” Halisahar the contractor is to click on the link for e-Tendering site as given on the web portal).

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

5(a). Statutory Cover containing the following documents:

- 1) Form No.- 2911(of Halisahar Municipality)
- 2) N.I.T.
- 3) Forms (on company's letter head.)
- 4) EMD SCAN COPY

(NIT, 2911& Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in Halisahar Municipality 2911, the tender is liable to be summarily rejected.)

Financial Proposal:-

5(b). The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

5(c). Non-Statutory Document:

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder.

Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	<ol style="list-style-type: none"> 1. Having valid Trade License. 2. Having valid GST registration certificate. 3. Having valid PAN Card and last three years Income tax return. 4. Having last three years Balance sheet 5. Having valid P.Tax deposit receipt. 6. Particulars of ownership/partnership or Board of Directors pertaining to the Organization /Company/Firm 7. Other certificates if any 8. All documents in original to be produced in due course of time as & when asked by the TIA.
B.	Company Detail(s)	Company Detail	Partnership Firm (Partnership Deed, Current Trade License) Ltd. Company (Incorporation Certificate, Current Trade License) Society (Society Registration Copy, Trade License) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential	Similar nature of works in Govt. organization and executing a single contract of value not less than 40% of the estimated amount of the work/supply during last 5 years which is applicable for eligibility in this tender as per Form IV Section –B. (No Credential will be required for the work estimate amount below 1.00 Lakh)
D.	Financial Info		No
E.	Man Power	Technical Personnel	No.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No.5.(a). and Sl. No.: 5.(b). and Sl. No. : 5(c). will render the tenderer liable to be rejected for both statutory & non statutory cover. If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC). Intending Tenderers may remain present if they so desire. Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non- Statutory Documents (Ref. Sl. No. A.5.(b).) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee. Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Board of Councilors“ the summary list of eligible tenderers & the serial number of works for which their proposal will be considered will be uploaded in the web portals. During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1. Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above/Below/At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor. Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in Form No. Halisahar Municipality-2911(ii) will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in N.I.T. along with requisite cost through any bank by generating NEFT/ RTGS challan from the e-tendering portal issued from any bank in favour of "**Chairman, Board of Councillors, Halisahar Municipality**" within time limit to be set in the letter of acceptance.



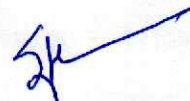
Chairman,
Halisahar Municipality

Memo No. : 426(1) /PWD/26

Dated : 17 / 07 /2025

Copy forwarded for information to :

1. Notice Board



Chairman,
Halisahar Municipality



SECTION-B
Form-I
PRE-QUALIFICATION APPLICATION

To
The Chairman,
Halisahar Municipality
Halisahar, 24pgs (n) – 743134

Ref. : Tender for

(Name of work)

Ref. : e-N.I.T. No.:

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of in the capacity duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

- 1) Tender Inviting & Accepting Authority /Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority /Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s) : e-Filling –

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

Seal and Signature of the Tenderer

SECTION - B
Form-II
[To be furnished on Company's Letter Head]

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (five) years prior to the date of this N.I.T.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied in the tender in the capacity of individual / as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date:

SECTION – B
Form-III
STRUCTURE AND ORGANISATION

1) Name of Applicant :

2) Office Address :

Telephone No. :

Fax No. :

3) Name and Address of Bankers :

4) Attach an organization Chart : Showing the structure of the company with names of Key personnel and technical staff with Bio-data

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and
capacity in which application is made

SECTION – B
Form-IV

**EXPERIENCE
PROFILE**

Name of the Firm :

List of projects completed that having more than 40% (*forty percent*) of the project cost executed during the last 5 (*five*) years.

Name of Employer	Name, Location of the work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made