

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar, Kolkata - 700 106, West Bengal

No: SUDA- 954/2021/6591

Date: 13.08.2025

Memorandum

Administrative Approval (AA) and Financial Sanction for an amount of **Rs. 10903226/-** (Rupees One Crore Nine Lakhs Three Thousand Two Hundred Twenty Six Only) is hereby accorded to **Mekliganj Municipality** for new construction of the following Toilet Blocks for implementation of the City Sanitation Action Plan for toilets (CSAP-3A) under SBM-U 2.0, as per the vetted estimates submitted at SUDA. The list of the toilet blocks sanctioned for construction and the estimated cost (mentioned in column-7) is annexed.

ii) The calendar of implementation may be followed by the ULB is mentioned in the **table below**.

| Sl. No. | Parameters | Target Date of Commencement | Remarks |
|---------|--|--|---|
| 1 | Publication of e-RfP | Within 7 days of AA&FS | To be issued by ULB |
| 2 | Tender opening and bid evaluation | Within 10/14/21 days of tender invitation depending on tender value. | To be done by ULB |
| 3 | Issuance of Work Order | Within 3 days of Tender Evaluation and Finalization | To be issued by ULB |
| 4 | Site handover to Contractor/Agency | Within 3 days of Work Order | Site to be handed over by ULB |
| 5 | Mobilization of Resources by Contractor | Within 7 days of site handover | Equipment, materials, labor deployment |
| 4 | Commencement of construction | Immediately after mobilization | Progress to be tracked weekly and report to be submitted accordingly. |
| 5 | 1 st Visit by the IFA at the time of layout and foundation | After 15 days from the date of issue work order | To be done by IFA. |
| 6 | Mid-Term review of physical progress | 30 days from the start of work | Joint review by ULB& IFA |
| 7 | Completion of civil & electrical works | Within 60 days of commencement. | Subject to site conditions |
| 8 | Quality Check and Final Inspection (IFA) | Within 5 days of work completion | Certification by IFA |
| 9 | Commissioning of Toilet Blocks (CT/PT) and initiation of O&M Contract. | Within 7 days of final inspection | Official handover to the Agency/other organization for O&M |
| 10 | Commencement of O&M period (IFA monitoring) | Immediately after commissioning and hand over to the Agency/ Other. | For a minimum period of 3 months |



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Tel : (033) 66366600, E-mail : wbsudadir@gmail.com

Account Section : (033) 66366627

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iii) Tenders are to be invited as per the extant orders of the Finance Department. **A single composite tender should be floated encompassing all civil, electrical, and non-schedule items. No part or split tenders shall be permitted.**

iv) **1st installment (50%)** of the total work order value may be released upon receipt of work orders from the ULB. Copies of the work orders must be uploaded at:

- o CSAP-3A Portal i.e., the digital platform under development (detail mentioned below).
- o Email: sbm.wbsuda@gmail.com

v) The work is to be jointly supervised by the Nodal Officers/Engineers of the ULB and IFA representatives. **Additionally, SUDA staff will carry out sample inspections to ensure quality and compliance.**

vi) Photographic evidences are to be captured time to time through the CSAP android application by the IFA at the time of field inspection/ work commencement for real time monitoring of the construction works.

vii) Post-completion, the toilet blocks must conform to **FACES (Functional, Accessible, Clean, Eco-friendly, and Safe)** parameters as per Swachh Certification Protocol of MoHUA.

viii) Required data of all toilets must be uploaded to the **Swachhatam portal**: <https://admin.sbmurban.org/u/login>.

All concerned be kept informed.

Dhandhu 13.08.2021
**Special Secretary, UD & MA Dept. &
Director, SUDA**

No: SUDA- 954/2021/ 6591 /1(6)

Date: 13.08.2025

Copy forwarded for kind information to:

- i) Chairperson,----- Mekliganj Municipality.
- ii) Financial Advisor, SUDA
- iii) Executive Officer,----- Mekliganj Municipality.
- iv) Finance Officer,----- Mekliganj Municipality.
- v) Nodal Officer, SBM -----Mekliganj Municipality.
- vi) Engineer In Charge, SBM -----Mekliganj Municipality.

No: SUDA- 954/2021/ 6591 /2(2)

Date:13.08.2025

Copy forwarded for kind information to:

1. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
2. PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

Dhandhu 13.08.2021
**Special Secretary, UD & MA Dept. &
Director, SUDA**

Name of the ULB - Mekliganj Municipality (Synopsis of the Toilet Blocks)

| Srl. No. | Name and Location | Ward No | After the Need Assessment of the site (CT/ PT/Institution) | SUDA Approved Model/ULB Model (No. of seats) | Toilet Seat (s) | | Urinal Seat (s) | | Bath | | Children feed room | Civil Estimated Amount (Rs.) | Electrification Estimated Amount (RS.) | Non Schedule Estimated Amount (RS) | TOTAL (Rs.) |
|----------|--|---------|--|---|-----------------|--------|-----------------|--------|------|--------|--------------------|------------------------------|--|------------------------------------|-------------|
| | | | | | Male | Female | Male | Female | Male | Female | | | | | |
| 1 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (10 SEATED TOILET & 10 SEATED URINAL) AT MEKLIANJ SD HOSPITAL AT WARD NO- 1 UNDER MEKLIANJ MUNICIPALITY. (MODEL C) | 1 | PT | C | 3 | 7 | 3 | 7 | 1 | 1 | 1 | 2545869.00 | 98821.00 | 60380.00 | 2705070.00 |
| 2 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT SINGHAPARA SPL PRIMARY SCHOOL AT WARD NO- 1 UNDER MEKLIANJ MUNICIPALITY. (MODEL F) | 1 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 3 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT HARIJAN AP SCHOOL AT WARD NO- 7 UNDER MEKLIANJ MUNICIPALITY. (MODEL F) | 7 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 4 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT TEESTA PAYASTI A.P. SCHOOL AT WARD NO- 2 UNDER MEKLIANJ MUNICIPALITY. (MODEL F) | 2 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 5 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT INDIRA GIRLS JUNIOR BASIC SCHOOL AT WARD NO- 8 UNDER MEKLIANJ MUNICIPALITY. (MODEL F) | 8 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 6 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT MEKLIANJ H.S. SCHOOL (FEMALE) AT WARD NO- 7 UNDER MEKLIANJ MUNICIPALITY. (MODEL F) | 7 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |

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| Srl. No. | Name and Location | Ward No | After the Need Assessment of the site (CT/ PT/Institution) | SUDA Approved Model/ULB Model (No. of seats) | Toilet Seat (s) | | Urinal Seat (s) | | Bath | | Children feed room | Civil Estimated Amount (Rs.) | Electrification Estimated Amount (RS.) | Non Schedule Estimated Amount (RS) | TOTAL (Rs.) |
|--------------|--|---------|--|---|-----------------|-----------|-----------------|-----------|----------|----------|--------------------|------------------------------|--|------------------------------------|--------------------|
| | | | | | Male | Female | Male | Female | Male | Female | | | | | |
| 7 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (2 SEATED TOILET & 3 SEATED URINAL) AT SWEDISH MISSION UPPERPRIMARY & PRIMARY SCHOOL AT WARD NO- 9 UNDER MEKLIKANJ MUNICIPALITY. (MODEL F) | 9 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 8 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (4 SEATED TOILET & 5 SEATED URINAL) AT HINDI A.P. SCHOOL AT WARD NO- 8 UNDER MEKLIKANJ MUNICIPALITY. (MODEL F) | 8 | School PT | F | 1 | 1 | 2 | 1 | N/A | N/A | N/A | 643481.00 | 52524.00 | 42333.00 | 738338.00 |
| 9 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (4 SEATED TOILET & 5 SEATED URINAL) AT INDIRA GIRLS SCHOOL AT WARD NO- 8 UNDER MEKLIKANJ MUNICIPALITY. (MODEL G) | 8 | School PT | G | 2 | 2 | 3 | 2 | N/A | N/A | N/A | 903833.00 | 63764.00 | 42333.00 | 1009930.00 |
| 10 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (4 SEATED TOILET & 5 SEATED URINAL) AT MEKLIKANJ H.S. SCHOOL (MALE) AT WARD NO- 7 UNDER MEKLIKANJ MUNICIPALITY. (MODEL G) | 7 | School PT | G | 2 | 2 | 3 | 2 | N/A | N/A | N/A | 903833.00 | 63764.00 | 42333.00 | 1009930.00 |
| 11 | CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (4 SEATED TOILET & 5 SEATED URINAL) AT SWEEPER QUARTER AT WARD NO- 8 UNDER MEKLIKANJ MUNICIPALITY. (MODEL G) | 8 | CT | G | 2 | 2 | 3 | 2 | N/A | N/A | N/A | 903833.00 | 63764.00 | 42333.00 | 1009930.00 |
| TOTAL | | | | | 16 | 20 | 26 | 20 | 1 | 1 | 1 | 9761735.00 | 657781.00 | 483710.00 | 10903226.00 |

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