

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar, Kolkata - 700 106, West Bengal

No: SUDA- 954/2021/ ৪৫২৭

Date: 11.11.2025

Memorandum

Administrative Approval (AA) and Financial Sanction for an amount of **Rs. 33301573/-** (Rupees Three Crores Thirty Three Lakhs One Thousand Five Hundred Seventy Three Only) is hereby accorded to **Mirik NAA** for new construction of the following Toilet Blocks for implementation of the City Sanitation Action Plan for toilets (CSAP-3A) under SBM-U 2.0, as per the vetted estimates submitted at SUDA. The list of the toilet blocks sanctioned for construction and the estimated cost (mentioned in coloumn-13) is annexed.

ii) The calendar of implementation may be followed by the ULB is mentioned in the **table below**.

Sl. No.	Parameters	Target Date of Commencement	Remarks
1	Publication of e-RfP	Within 7 days of AA&FS	To be issued by ULB
2	Tender opening and bid evaluation	Within 10/14/21 days of tender invitation depending on tender value.	To be done by ULB
3	Issuance of Work Order	Within 3 days of Tender Evaluation and Finalization	To be issued by ULB
4	Site handover to Contractor/Agency	Within 3 days of Work Order	Site to be handed over by ULB
5	Mobilization of Resources by Contractor	Within 7 days of site handover	Equipment, materials, labor deployment
4	Commencement of construction	Immediately after mobilization	Progress to be tracked weekly and report to be submitted accordingly.
5	1 <sup>st</sup> Visit by the IFA at the time of layout and foundation	After 15 days from the date of issue work order	To be done by IFA.
6	Mid-Term review of physical progress	30 days from the start of work	Joint review by ULB& IFA
7	Completion of civil & electrical works	Within 60 days of commencement.	Subject to site conditions
8	Quality Check and Final Inspection (IFA)	Within 5 days of work completion	Certification by IFA
9	Commissioning of Toilet Blocks (CT/PT) and initiation of O&M Contract.	Within 7 days of final inspection	Official handover to the Agency/other organization for O&M
10	Commencement of O&M period (IFA monitoring)	Immediately after commissioning and hand over to the Agency/ Other.	For a minimum period of 3 months

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11.11.2025

iii) Tenders are to be invited as per the extant orders of the Finance Department. **A single composite tender should be floated encompassing all civil, electrical, and non-schedule items. No part or split tenders shall be permitted.**

iv) **1st installment (50%)** of the total work order value may be released upon receipt of work orders from the ULB. Copies of the work orders must be uploaded at:

- o CSAP-3A Portal i.e., the digital platform under development (detail mentioned below).
- o Email: sbm.wbsuda@gmail.com

v) The work is to be jointly supervised by the Nodal Officers/Engineers of the ULB and IFA representatives. **Additionally, SUDA staff will carry out sample inspections to ensure quality and compliance.**

vi) Photographic evidences are to be captured time to time through the CSAP android application by the IFA at the time of field inspection/ work commencement for real time monitoring of the construction works.

vii) Post-completion, the toilet blocks must conform to **FACES (Functional, Accessible, Clean, Eco-friendly, and Safe)** parameters as per Swachh Certification Protocol of MoHUA.

viii) Required data of all toilets must be uploaded to the **Swachhatam portal**: <https://admin.sbmurban.org/u/login>.

All concerned be kept informed.

*Dhandhu* 11.11.2025

Special Secretary, UD & MA Dept. &  
Director, SUDA

No: SUDA- 954/2021/ *8427*/1(6)

Date: 11.11.2025

**Copy forwarded for kind information to:**

- i) Chairperson,----- Mirik NAA.
- ii) Financial Advisor, SUDA
- iii) Executive Officer,----- Mirik NAA.
- iv) Finance Officer,----- Mirik NAA.
- v) Nodal Officer, SBM -----Mirik NAA.
- vi) Engineer In Charge, SBM -----Mirik NAA.

*Dhandhu* 11.11.2025

Special Secretary, UD & MA Dept. &  
Director, SUDA

No: SUDA- 954/2021/ *8427*/2(2)

Date: 11.11.2025

**Copy forwarded for kind information to:**

1. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
2. PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

*Dhandhu* 11.11.2025

Special Secretary, UD & MA Dept. &  
Director, SUDA

**Synopsis of the Vetted Estimates Submitted by Mirik NAA**

Sl. No	Name & Location	Ward No	After Need Assessment	Model	Toilet Seats Male	Toilet Seats Female	Urinal Male	Urinal Female	Civil Est. (in Rs.)	Electrification (in Rs.)	Non-Schedule (in Rs.)	Total (in Rs.)
1	Public Toilet (PT) near Meat Stall at Mirik Bazar	II	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
2	PT at Zambuling Glumba at Mirik Bazar	II	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
3	PT at Burning Ghat at ThanaLine	III	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
4	PT at Mirik Municipality Office at Thanaline	III	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
5	PT at Bokar Monastery at Deosay	IV	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
6	PT at Burning Ghat at Mahendra Gaon	VII	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
7	PT at Sumendu Park at Thanaline	II	PT	G	2	2	3	2	19,39,691.00	66,855.00	42,345.00	20,48,621.00
8	PT at Mirik Higher Secondary School, Krishnanagar	V	School PT	B	3	5	9	5	32,21,671.00	90,372.00	42,345.00	33,54,388.00
9	PT at Rasdal Goan Junior Higher Secondary School, Krishnanagar	VII	School PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
10	PT at Bhakhor Primary School at Bishalay	VII	School PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
11	Community Toilet at Bhakhor Community Hall at Bhakhor	VII	CT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
12	PT at Tekchen Guru Lakhang at Partap Gaon	VII	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
13	PT at Devistan (near Bagkhor Primary School), Partap Gaon	VII	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
14	Community Toilet at Community Hall at Kawlay	VI	CT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
15	Public Toilet (PT) at Mirik Primary School at Mirik Bazar	II	School PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
16	Public Toilet (PT) at Thurbo Primary School at Dushat gairy	III	School PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00

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11.11.2023

Sl. No	Name & Location	Ward No	After Need Assessment	Model	Toilet Seats Male	Toilet Seats Female	Urinal Male	Urinal Female	Civil Est. (in Rs.)	Electrification (in Rs.)	Non-Schedule (in Rs.)	Total (in Rs.)
17	Public Toilet (PT) at East side of Mirik Lake (Krishnagar Club) at krishnagar	V	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
18	Public Toilet (PT) at Pump House near Hawkers Market	VII	PT	F	1	1	2	1	14,36,691.00	54,975.00	42,345.00	15,34,011.00
19	Public Toilet (PT) at Opposite to Aquariam at Thanaline	III	PT	B	3	5	9	5	32,21,671.00	90,372.00	42,345.00	33,54,388.00
	<b>Total</b>				<b>24</b>	<b>28</b>	<b>53</b>	<b>28</b>	<b>31370089</b>	<b>1127199</b>	<b>804555</b>	<b>33301573</b>

*Pranab*  
11.11.2021