

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar, Kolkata - 700 106, West Bengal

No: SUDA- 954/2021/ 6586

Date: 13.08.2025

Memorandum

Administrative Approval (AA) and Financial Sanction for an amount of **Rs. 5819081/-** (Rupees Fifty Eight Lakhs Nineteen Thousand Eighty One Only) is hereby accorded to **Nalhati Municipality** for new construction of the following Toilet Blocks for implementation of the City Sanitation Action Plan for toilets (CSAP-3A) under SBM-U 2.0, as per the vetted estimates submitted at SUDA. The list of the toilet blocks sanctioned for construction and the estimated cost (mentioned in column-7) is annexed.

ii) The calendar of implementation may be followed by the ULB is mentioned in the **table below**.

Sl. No.	Parameters	Target Date of Commencement	Remarks
1	Publication of e-RfP	Within 7 days of AA&FS	To be issued by ULB
2	Tender opening and bid evaluation	Within 10/14/21 days of tender invitation depending on tender value.	To be done by ULB
3	Issuance of Work Order	Within 3 days of Tender Evaluation and Finalization	To be issued by ULB
4	Site handover to Contractor/Agency	Within 3 days of Work Order	Site to be handed over by ULB
5	Mobilization of Resources by Contractor	Within 7 days of site handover	Equipment, materials, labor deployment
4	Commencement of construction	Immediately after mobilization	Progress to be tracked weekly and report to be submitted accordingly.
5	1 st Visit by the IFA at the time of layout and foundation	After 15 days from the date of issue work order	To be done by IFA.
6	Mid-Term review of physical progress	30 days from the start of work	Joint review by ULB& IFA
7	Completion of civil & electrical works	Within 60 days of commencement.	Subject to site conditions
8	Quality Check and Final Inspection (IFA)	Within 5 days of work completion	Certification by IFA
9	Commissioning of Toilet Blocks (CT/PT) and initiation of O&M Contract.	Within 7 days of final inspection	Official handover to the Agency/other organization for O&M
10	Commencement of O&M period (IFA monitoring)	Immediately after commissioning and hand over to the Agency/ Other.	For a minimum period of 3 months

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iii) Tenders are to be invited as per the extant orders of the Finance Department. **A single composite tender should be floated encompassing all civil, electrical, and non-schedule items. No part or split tenders shall be permitted.**

iv) **1st installment (50%)** of the total work order value may be released upon receipt of work orders from the ULB. Copies of the work orders must be uploaded at:

- o CSAP-3A Portal i.e., the digital platform under development (detail mentioned below).
- o Email: sbm.wbsuda@gmail.com

v) The work is to be jointly supervised by the Nodal Officers/Engineers of the ULB and IFA representatives. **Additionally, SUDA staff will carry out sample inspections to ensure quality and compliance.**

vi) Photographic evidences are to be captured time to time through the CSAP android application by the IFA at the time of field inspection/ work commencement for real time monitoring of the construction works.

vii) Post-completion, the toilet blocks must conform to **FACES (Functional, Accessible, Clean, Eco-friendly, and Safe)** parameters as per Swachh Certification Protocol of MoHUA.

viii) Required data of all toilets must be uploaded to the **Swachhatam portal**: <https://admin.sbmurban.org/u/login>.

All concerned be kept informed.

Chandhu 13.08.2025

**Special Secretary, UD & MA Dept. &
Director, SUDA**

No: SUDA- 954/2021/ 6586 /1(6)

Date: 13.08.2025

Copy forwarded for kind information to:

- i) Chairperson,----- Nalhati Municipality.
- ii) Financial Advisor, SUDA
- iii) Executive Officer,----- Nalhati Municipality.
- iv) Finance Officer,----- Nalhati Municipality.
- v) Nodal Officer, SBM -----Nalhati Municipality.
- vi) Engineer In Charge, SBM -----Nalhati Municipality.

No: SUDA- 954/2021/ 6586 /2(2)

Date:13.08.2025

Copy forwarded for kind information to:

1. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
2. PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

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**Special Secretary, UD & MA Dept. &
Director, SUDA**

Annexure-I
Synopsis of the vetted estimates of Nalhati Municipality

Sl. No.	Name of the Work	PT/CT	Total Number - Male	Total Number - Female	Urinal Seat - Male	Urinal Seat - Female	Civil Estimated Amount (Rs.)	Electrification Estimated Amount (Rs.)	Non Schedule Estimated Amount (Rs.)	TOTAL (Rs.)
1	Construction Of Toilet Block (Pt) Near Football Ground In Ward No-11 Under Nalhati Municipality, Model No - G Civil Seats -4 Nos And Urinal - 5 Nos	PT	2	2	3	2	839285	62456	51034	952775
2	Construction Of Toilet Block (Pt) Near Udyan Sangha Club In Ward No-10 Under Nalhati Municipality, Model No - G Toilet Seats -4 Nos And Urinal - 5 Nos	PT	2	2	3	2	839285	62456	51034	952775
3	Construction Of Toilet Block Near Toll Tax In Ward No-12 Under Nalhati Municipality (Pt) Model No - F Toilet Seats - 2 Nos And Urinal - 3 Nos	PT	1	1	2	1	641479	51847	46863	740189
4	Construction Of Toilet Block (Pt) Near Apanjan Club In Ward No-10 Under Nalhati Municipality, Model No - F Toilet Seats -2 Nos And Urinal - 3 Nos	PT	1	1	2	1	641479	51847	46863	740189
5	Construction Of Toilet Block (Pt) Near Kotha Tola Side Of Boro Pukur In Ward No-13 Under Nalhati Municipality, Model No - F Toilet Seats - 2 Nos And Urinal - 3 Nos	PT	1	1	2	1	641479	51847	46863	740189
6	Construction Of Toilet Block (Pt) Near Bot Tola In Ward No-03 Under Nalhati Municipality, Model No - G, Toilet Seats -4 Nos And Urinal - 5 Nos	PT	2	2	3	2	839285	62456	51034	952775
7	Construction Of Toilet Block (Pt) Near Old Jatri Shed Of Murarai Bus Stand In Ward No-05 Under Nalhati Municipality, Model No - F, Toilet Seats - 2 Nos And Urinal - 3 Nos	PT	1	1	2	1	641479	51847	46863	740189
	Total		10	10	17	10	5083771	394756	340554	5819081

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13.08.21