

# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

No: SUDA- 954/2021/920

Date: 06.12.2025

### Memorandum

Administrative Approval (AA) and Financial Sanction for an amount of **Rs. 18904698/-** (Rupees One Crore Eighty Nine Lakhs Four Thousand Six Hundred Ninety Eight Only) is hereby accorded to **Suri Municipality** for new construction of the following Toilet Blocks for implementation of the City Sanitation Action Plan for toilets (CSAP-3A) under SBM-U 2.0, as per the vetted estimates submitted at SUDA. The list of the toilet blocks sanctioned for construction and the estimated cost (mentioned in column-13) is annexed.

ii) The calendar of implementation may be followed by the ULB is mentioned in the **table below**.

Sl. No.	Parameters	Target Date of Commencement	Remarks
1	Publication of e-RfP	Within 7 days of AA&FS	To be issued by ULB
2	Tender opening and bid evaluation	Within 10/14/21 days of tender invitation depending on tender value.	To be done by ULB
3	Issuance of Work Order	Within 3 days of Tender Evaluation and Finalization	To be issued by ULB
4	Site handover to Contractor/Agency	Within 3 days of Work Order	Site to be handed over by ULB
5	Mobilization of Resources by Contractor	Within 7 days of site handover	Equipment, materials, labor deployment
4	Commencement of construction	Immediately after mobilization	Progress to be tracked weekly and report to be submitted accordingly.
5	1 <sup>st</sup> Visit by the IFA at the time of layout and foundation	After 15 days from the date of issue work order	To be done by IFA.
6	Mid-Term review of physical progress	30 days from the start of work	Joint review by ULB& IFA
7	Completion of civil & electrical works	Within 60 days of commencement.	Subject to site conditions
8	Quality Check and Final Inspection (IFA)	Within 5 days of work completion	Certification by IFA
9	Commissioning of Toilet Blocks (CT/PT) and initiation of O&M Contract.	Within 7 days of final inspection	Official handover to the Agency/other organization for O&M
10	Commencement of O&M period (IFA monitoring)	Immediately after commissioning and hand over to the Agency/ Other.	For a minimum period of 3 months

*Handwritten signature*  
06.12.2025

iii) Tenders are to be invited as per the extant orders of the Finance Department. **A single composite tender should be floated encompassing all civil, electrical, and non-schedule items. No part or split tenders shall be permitted.**

iv) **1st installment (30%)** of the total work order value may be released upon receipt of work orders from the ULB. Copies of the work orders must be uploaded at:

- o CSAP-3A Portal i.e., the digital platform under development (detail mentioned below).
- o Email: sbm.wbsuda@gmail.com

v) The work is to be jointly supervised by the Nodal Officers/Engineers of the ULB and IFA representatives. **Additionally, SUDA staff will carry out sample inspections to ensure quality and compliance.**

vi) Photographic evidences are to be captured time to time through the CSAP android application by the IFA at the time of field inspection/ work commencement for real time monitoring of the construction works.

vii) Post-completion, the toilet blocks must conform to **FACES (Functional, Accessible, Clean, Eco-friendly, and Safe)** parameters as per Swachh Certification Protocol of MoHUA.

viii) Required data of all toilets must be uploaded to the **Swachhatam portal**: <https://admin.sbmurban.org/u/login>.

All concerned be kept informed.

*Chandhan*  
06.12.2025

**Special Secretary, UD & MA Dept. &  
Director, SUDA**

No: SUDA- 954/2021/ 9201 /1(6)

Date: 06.12.2025

Copy forwarded for kind information to:

- i) Chairperson,----- Suri Municipality.
- ii) Financial Advisor, SUDA
- iii) Executive Officer,----- Suri Municipality.
- iv) Finance Officer,----- Suri Municipality.
- v) Nodal Officer, SBM -----Suri Municipality.
- vi) Engineer In Charge, SBM -----Suri Municipality.

*Chandhan*  
06.12.2025

**Special Secretary, UD & MA Dept. &  
Director, SUDA**

No: SUDA- 954/2021/ 9201 /2(2)

Date: 06.12.2025

Copy forwarded for kind information to:

1. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
2. Sr. PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

*Chandhan*  
06.12.2025

**Special Secretary, UD & MA Dept. &  
Director, SUDA**

**Synopsis of the Vetted Estimates Submitted by Suri Municipality**

Srl. No.	Name and Location	Ward No	After the Need Assessment of the site (CT/PT/Institution)	SUDA Approved Model/ULB Model (No. of seats )	Toilet Seat (s)		Urinal Seat (s)		Bath		Children feed room	Civil Estimated Amount (Rs.)	Electrification Estimated Amount (RS.)	Non Schedule Estimated Amount (RS)	TOTAL (RS)
					Male	Female	Male	Female	Male	Female					
1	OLD DANGAL PARA KALI GATI GIRLS SCHOOL	2	Institutional	ULB	3	3	3	3				1191399	63003	61775	1316177
2	KENDUA (SAROJINIDEVI SARASWATI SISHU MANDIR (HIGH SCHOOL))	3	Institutional	A	2	3	2	3				867365	66400	59935	993700
3	PAIKPARA, (SAROJINIDEVI SARASWATI SISHU MANDIR)	5	Institutional	F	1	1	2	1				668132	52240	56402	776774
4	NEAR STATE BANK, BIRBHUM ZILLA SCHOOL	8	Institutional	F	1	1	2	1				668132	52240	56402	776774
5	NEAR BENIMADHAB MORE, BENIMADHAB INSTITUTION	8	Institutional	B	3	5	9	5				1854228	83716	63935	2001879
6	SURI POLICE STATION	8	PT	A	2	3	2	3				867365	66400	59935	993700
7	SURI P & CMM BOYES HIGH SCHOOL	8	Institutional	G	2	2	3	2				840523	62543	57473	960539
8	BHARAT SEVASHRAM SANGHA, LALKUTHI PARA, SURI	9	Institutional	A	2	3	2	3				867365	66400	59935	993700
9	CONGREGATION NEL CHURCH	10	Institutional	F	1	1	2	1				668132	52240	56402	776774
10	NEAR R.T. MORE, RT GIRLS HIGH SCHOOL	10	Institutional	A	2	3	2	3				867365	66400	59935	993700
11	SURI SREE SREE RAMKRISHNA VIDYAPITH	13	Institutional	G	2	2	3	2				840523	62543	57473	960539
12	BIRBHUM MAHAVIDYALAYA II, SURI	14	Institutional	A	2	3	2	3				867365	66400	59935	993700
13	INDOR STADIUM	16	Institutional	B	3	5	9	5				1854228	83716	63935	2001879
14	POLICE LINE (LEADY POLICE)	17	Institutional	D	3	9	9	9	1	1	1	2427828	97732	68829	2594389
15	RAMPROSAD ROY SMRITY HIGH SCHOOL (HARZAN BAZAR)	18	Institutional	A	2	3	2	3				867365	66400	59935	993700
16	HARISAVA PARK NEAR RADHAGOBINDA MANDIR	18	CT	F	1	1	2	1				668132	52240	56402	776774
<b>Total</b>					<b>32</b>	<b>48</b>	<b>56</b>	<b>48</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>16885447</b>	<b>1060613</b>	<b>958638</b>	<b>18904698</b>

*Handwritten signature*  
06-12-2020