



# OFFICE OF THE COUNCILLORS KATWA MUNICIPALITY

P.O.- Katwa, Dist.- Purba Bardhaman, Pin - 713130

From :

*Kamala Kanta Chakraborty*

Chairman  
Katwa Municipality

Memo No .....



FAX NO - 03453 - 258160  
Kat : (03453) 255-160 Chamber  
Kat : (03453) 255-005 Office

Dated, Katwa, the .....

To:- Gour Sundar Saha  
Kachari Para (kumor Para More), Katwa,  
P.O:- Katwa, Dist:- Purba Bardhaman .

Sub:- Acceptance cum Work Order for Construction of Toilet Block ( PT ) (Model No - F) At The Premises of Haragouri Temple in Ward No:-06, Under Katwa Municipality, Under SBM 2.0 Grant.

Notice Inviting e-Tender No:- WBMAD 63 (DEV/SBM /K.M) 2025-2026 (SI No-05)  
Tender No:- WBMAD 402 (DEV/SBM /K.M) 2025-2026  
Tender Id:- 2025\_MAD\_963560\_5  
Estimated Value:- 777792.71  
Offered Rate :- 3.35 % Below.  
Accepted Tendered Amount:- 751736.65

Sir,

I am glad to inform you that rate offered by you for the above-mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the A.E/S.A.E-in-Charge assigned for this work. Also you are hereby requested to submit the original bank draft of Earnest Money & execute a formal agreement with the Chairman Katwa Municipality/Chairperson, Board of Administrators, Katwa Municipality, Katwa, Purba Bardhaman within Seven Days in Triplicate by Collecting the copy of agreement from the office of the undersigned. Failing which your work order will be treated as Cancelled without further information in this regard and the Earnest Money so deposited will be forfeited. The work will have to be commenced within Seven Days from the Date of receiving of this letter and will be completed within stipulated period (35 Days) as mentioned in the e- N.I.T.

Contextually it is worthy to mentioned here that no Sub- let of work in any part or from or authorized agency/ person/stand- in will be allowed for execution of works and will be strictly followed.

You are further requested to collect the form of application for contract labour (Regulation & Abolition) from appropriate authority and submit the Same in Duplicate to this office at an early date. Possibly you are aware that Govt. of West Bengal has taken many initiatives for prevention of Dengue. So the work should be completed within the stipulated period.

Thanking you.

Yours faithfully

*Sd/-*  
Chairman  
Katwa Municipality

Memo No:- 1511/3/ENG

Dated:- 27/01/26

Copy forwarded for information and taking necessary action to :-

1. The Assistant Labour Commissioner, Regulated Market, S.T.K.K. Road, P.O.- Katwa, DIST.- Purba Bardhaman.
2. Finance Officer, Katwa Municipality, Katwa, Purba Bardhaman.
3. Shri. Netai Chandra Ghosh, S.A.E of Katwa Municipality, Katwa, Purba Bardhaman.

*Qdy*  
Chairman  
Katwa Municipality  
Chairman  
Katwa Municipality

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