



OFFICE OF THE COUNCILLORS
Jiaganj-Azimganj Municipality

P.O.-Azimganj; Dist.-Murshidabad

West Bengal; PIN-742122.

e-mail – jamunicipality@gmail.com

Phone: 03483-253222

Memo No. 4552 /P.W.D./XXII-2(DMA)/J.A.M./2025,

Date : 23.9.2025

From: Chairman, Jiaganj – Azimganj Municipality.

To:

Apurba Mukherjee,
Azimganj, Dist. Murshidabad.

Sub : Work Order for "Construction of Public Toilet (P.T) at Azimganj YAMA Play Ground , ward No -14, within Jiaganj - Azimganj Municipality. MODEL NO - G Civil Works, Electrical works and Non- schedule works TOILET- 4 NOS AND URINAL - 5 NOS."

Ref : N.I.eT. Memo No – 3432/P.W.D/XXII-2(SBM-U2.0)/J.A.M./2025. Date – 07.8.2025, NIEt No – 17/2025, SI No - 09, Tender ID :- 2025_MAD_889057_9

Estimated amount : Rs. 9,46,538.00

Tender Amount : Rs. 9,45,117,91

Contractual percentage : 0.15% (Zero point One five percent) Below of schedule rate.

Dear Sir(s),

In connection of the above subject and reference, you are hereby requested to start the work immediately.

The time of completion is 60(Sixty) days.

It should be noted clearly that the time bound completion of work is the essence of contract made with you.

This letter shall be treated as formal work order. You are hereby requested to please execute a formal agreement with the undersigned within 7(seven) working days from the date of this letter. You are also abide all terms and condition as per tender norms.

Thanking you,

Yours faithfully,


Chairman

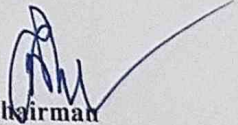
Jiaganj-Azimganj Municipality.
Chairman

Jiaganj-Azimganj Municipality Date: 23/9/2025.

Memo No: 4552(7)/P.W.D./XXII-2/J.A.M./2025,

Copy forwarded for information and necessary action to:

1. The Director, State Urban Development Agency (SUDA), ILGUS Bhaban, H.C. Block, Salt Lake City, Kolkata – 700 091 District Magistrate, Murshidabad.
2. The Executive Engineer, MED., Berhampore Division, You are requested for execution the above work.
3. The Executive Officer, Jiaganj-Azimganj Municipality.
4. The Finance Officer, Jiaganj - Azimganj Municipality.
5. Ataur Rahaman, Sub Assistant Engineer, Jiaganj – Azimganj Municipality.
6. Kausik Pandey, Technical Supervisor, Jiaganj – Azimganj Municipality.
7. The Account – in – charge, Jiaganj – Azimganj Municipality.


Chairman

Jiaganj-Azimganj Municipality
Chairman

Jiaganj-Azimganj Municipality

o/c