

**OFFICE OF THE COUNCILLORS
SURI MUNICIPALITY, BIRBHUM
P.O-SURI, DIST- BIRBHUM**

Memo No:- 3033/SM/2025-26

Date:-02-01-2026

WORK ORDER

**To:- M/S Mirza and Co
Chandnipara, Suri, Birbhumi**

SUB:- Work order for the work of Construction of Toilet SEATS-02, Urinal- 03 (Model No-F) Institutional Toilet (Civil, Electric & Non Schedule) at Harisava Park Near Radhagobinda Mandir Ward No-18, Plot No-21/517, JL No-098, Khatian No-98, Mouza- Khosnatare, Under Suri Municipality, W.B.

Ref No:- WBMAD/ULB/SURI/NIET/15/2025-26 (Civil, Electric & Non Schedule Works) Dated- 09-12-2025

Estimated Amount:- 754350.00 (Rupees Seven Lakh Fifty Four Thousand Three Hundred Fifty Only)

Tendered Amount:- 754199.00 (Rupees Seven Lakh Fifty Four Thousand One Hundred Ninety Nine Only)

Accepted Rate:- 0.02% (Zero Point Zero Two Percent) Less

Time of Completion :- 31-03-2026

The rate offered by you for the above noted work i.e @ 0.02% less as per attached price schedule has been accepted in the meeting of the B.O.C. vide Res.no-5(a), Dt. 31-12-2025

Now you are instructed to execute an agreement within 7 (Seven) days from the date of receipt of this letter. In case of failure to comply with the above instruction, your work order will be terminated and earnest money already deposited by you shall be forfeited.

You are further instructed to start the work after taking necessary instruction from Rahul Saha, Sub-Assistant Engineer of this Municipality. The letter should be treated as formal work order

The date of work order will be reckoned from. 7th January 2026

Sdf

**Chairman
Suri Municipality, Birbhumi**

Memo No:- 3033/1(3)/SM/2025-26

Date:-02-01-2026

Copy forwarded for information to the :-

1. Executive Officer, Suri Municipality,
2. Finance Officer, Suri Municipality
3. Accountant, Suri Municipality.



[Signature]
**Chairman
Suri Municipality, Birbhumi
SURI :: BIRBHUM**