

Office of the Board of Councillors'

# MEKLIKANJ MUNICIPALITY

MEKLIKANJ :COOCHBEHAR

PH. NO : 03584 – 255249 FAX NO. : 03584 - 255249

e-mail ID –[mekliganj.m@gmail.com](mailto:mekliganj.m@gmail.com)



Memo No:- 1237/MM/IGE-08/25-26

Dated:- 13/10/2025

FROM:- The Executive Officer,  
Mekliganj Municipality,  
Mekliganj, Cooch Behar.

TO:- RAJAPATI SINGHA,  
Mekliganj, Cooch Behar.

## LETTER OF ACCEPTANCE CUM WORK ORDER

**SUB :- Letter of Acceptance cum Work Order for the Work of**

**CONSTRUCTION OF NEW PUBLIC TOILET BLOCK (10 SEATED TOILET & 10 SEATED URINAL) AT  
MEKLIKANJ SD HOSPITAL AT WARD NO- 1 UNDER MEKLIKANJ MUNICIPALITY. (MODEL C)**

**Ref :- Memo No. Memo No:- 911/MM/IV-17/25-26, Dated:-20/08/2025.**

**NIT No : 12/MKG/NleT/2025-26**

**Tender ID:- 2025\_MAD\_893414\_1**

**Estimated Amount put to tender = Rs. 26,27,039.00**

**Accepted Rate :- 0.300% Less**

**Tendered Amount = Rs. 26,19,158.082 Say Rs. 26,19,158.00**

The undersigned is pleased to let him know that the rate offered by him @ 0.300% Less than the estimated cost of **Rs. 26,27,039.00** only through Online tender has been considered and accepted by the undersigned.

Now he requested to contact immediately with the concern Sub-Assistant Engineer (as stated Below) for immediate execution of the work and complete the same within 90 days from the date of commencement.

So, he is requested to execute the Formal Tender in 2 (Two) sets with the undersigned in prescribed form (With Non Judicial Stamp of Rs. 10.00 only) obtainable at the rate of Rs 5000.00 (Five Thousand) only for each set within 15(Fifteen) days from the date of issue this order, failing which your Tender will be treated as cancelled and EMD will be forfeited by the under Sign.

It should be clearly understood that timely completion of the work is the essence of the contact made with you.

This is for your information and immediate compliance please.

  
13.10.25  
Executive Officer  
Mekliganj Municipality  
Mekliganj, Cooch Behar  
Dated:- 13/10/2025

Memo No:- 1237/(5)/MM/IGE-08/25-26

**Copy forwarded for information and necessary action to :-**

1. The Finance Officer, Mekliganj Municipality.
2. Accountant cum Head Clerk, Mekliganj Municipality.
3. Sri Kuldeep Dev, Sub-Assistant Engineer, Mekliganj Municipality.-he is requested to execute the work.
4. Cashier, Mekliganj Municipality.
5. Office Copy.