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# OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988

Memo No. .... 2098/G.M.



Dated, Guskara, the ..... 22/12/2025

To,  
N.K.Das,  
Dauradanga,  
Purba Bardhaman-713128.

**Sub:- Acceptance cum work order for Construction OF Toilet Block (Institutional) MODEL NO-A at Guskara Mahavidyalaya in ward no -04 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025\_MAD\_948986\_6 vide Notice Inviting e-Tender No: 44/2025-26 Dt:- 13.11.2025.**  
**Estimated Amount: - Rs. 996524.00**  
**Offered Rate: - 0.17 % Less (Zero Point One seven Percent Less)**  
**Tendered Amount: - Rs. 994829.90**

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

Contextually it is worth to mention here that no sub-let of work in any part or form or authorized agency/person/stand in will be allowed for execution of work and will be strictly followed.

Payment for the work will be paid out of **SBM (allotted by SUDA) fund**, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,

  
Chairman  
Guskara Municipality

Memo No 2098/1(5)/GM

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.

Receive.  
Suman Hati  
26/12/2025

  
Chairman  
Guskara Municipality