



Office of the Councilors of the  
**KHARAR MUNICIPALITY**  
P.O. – KHARAR, DIST- PASCHIM MEDINIPURE

Memo No. 455 /KHM/25-26  
From: The Chairman/Vice Chairman  
Kharar Municipality

Date. 25/11/2025

WORK ORDER

To,  
Amiya Kumar Roy  
Jara, P.O –Ghatal  
PaschimMedinipur

**Subject: - Construction of Community Toilet at Banerjee More at Ward no. 03 within Kharar Municipality.**

**Ref:- Your tender dated 13.11.2025 against NIT No.- WBMAD/ULB/KHM/NIT- 18 /25-26 DATE 24.11.2025**

Estimated Amount put to tender: - Rs. 897357.00  
Tender Amount will be restricted to:- Rs. 894934.00

Sir,

The undersigned is pleased to inform you that your tender for the afforstated work (0.27 % Less) then the estimated rate has been accepted by the undersigned on behalf of Board of Councilors of Kharar Municipality.

You are requested to take up the work immediately in consultation with S.A.E of this Municipality. The work should be completed within 3 months in strict compliance with the clause, specification and terms and conditions as mentioned in the tender document.

This is to be treated as a formal work order and the date of commencement will be counted from 25.11.2025

Yours faithfully,

  
Chairman  
Kharar Municipality  
**Chairman,**  
Kharar Municipality

Copy forwarded to :-

1. Finance Officer, Kharar Municipality
2. Biman Das (S.A.E), Kharar Municipality
3. Executive Officer, Kharar Municipality
4. Accounts Officer, Kharar Municipality



  
Chairman  
Kharar Municipality  
**Chairman,**  
Kharar Municipality