

OFFICE OF THE COUNCILLORS
BARUIPUR MUNICIPALITY

P.O. – Baruipur, Dist.-South 24 Paraganas, Pin-700144

Email: -barui_07@yahoo.com

Memo No.: 16/BM/ODF/2026

Date: 06/04/2026

To
The Director,
State Urban Development Agency (SUDA)
Urban Development & Municipal Affairs Department
Government of West Bengal

Sub: Submission of proposal for release of 1st installment of funds for construction of toilet blocks sanctioned under CSAP-3A of SBM-U 2.0.

Ref: Letter issued vide no.SUDA/954/8812(128) dated 25.11.2025

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for Baruipur Municipality, and in compliance with the advisory issued vide Memo No. SUDA-954/2021/8812(128) dated 25.11.2025, this ULB is hereby submitting the proposal for release of the **1st installment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM 2.0.**

We would like to state the following:

All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal (<https://csapthreea.codydeasoftech.in>)

A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).

As per guidelines, the ULB requests release of **30% of the aggregated Work Order amount** as the 1st installment for commencement of construction activities.

The ULB shall submit all subsequent compliance documents—work progress reports, completion certificates, O&M compliance, and utilization certificates—in due course as required for release of further installments.

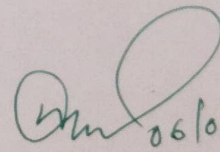
You are therefore requested to kindly process and release Rs.1726353 (Seventeen lakh twenty-six thousand three hundred and fifty-three) as the **1st installment** at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

Synopsis of Work Orders (as per prescribed format)

Copies of Work Orders.

Yours faithfully,

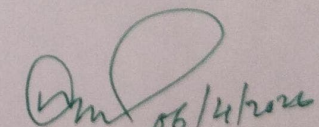

06/04/2026

(Executive Officer, Baruipur Municipality)
Executive Officer
BARUIPUR MUNICIPALITY
Date: 06/04/2026

Memo No.: 16/1/BM/ODF/2026 (A)

Copy forwarded for kind information to:

1. Finance Officer, SUDA.
2. Finance Officer, Baruipur Municipality
3. Chairman, Baruipur Municipality
4. Vice –Chairman. Baruipur Municipality


06/4/2026
(Executive Officer, Baruipur Municipality)
Executive Officer
BARUIPUR MUNICIPALITY