



OFFICE OF THE KHARAGPUR MUNICIPALITY
P.O.-KHARAGPUR, DISTRICT-PASCHIM MEDINIPUR, PIN CODE-721301.
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Date: - 01/08/24

Memo no- 1490 PW
From: Chairperson
Kharagpur Municipality

To
Shri Joly Chaudhuri, WBCS (Exe.),
Additional Secretary, UD & MA Department &
Additional Mission Director, SUDA

Sub: - Requisition for Construction of a 11 nos New Public Toilet and 71 nos Community Toilet within our Jurisdiction.

Respected sir,
I am writing to formally request the construction of community and public toilets within our jurisdiction. This project is essential to improving the sanitation infrastructure and ensuring the health and well-being of our residents and visitors.

Kharagpur, a rapidly growing town, has seen a significant increase in population and urban activities. However, the current sanitation facilities are inadequate to meet the needs of our community, leading to health and hygiene challenges. To address this pressing issue, we seek the support of SUDA to construct community and public toilets in strategic locations across Kharagpur.

- **Current Situation:** The existing public toilets are insufficient and often in poor condition, leading to open defecation and related health issues.
- **Health and Hygiene:** The lack of proper sanitation facilities has resulted in increased health problems, particularly among children and the elderly.
- **Community Feedback:** Surveys and community meetings have highlighted the urgent need for improved sanitation facilities.

The construction of community and public toilets is critical for Kharagpur's development and the well-being of its residents. We believe that with SUDA's support, we can significantly improve the sanitation infrastructure and overall quality of life in our town. We kindly request your approval and assistance in this matter.

Thank you for your consideration.

We have identified several locations that require community and public toilets, and we kindly request that SUDA consider our requisition. The proposed locations are attached in Annexure II format.

Yours faithfully,

Chairperson

Kharagpur Municipality

Chairperson
Kharagpur Municipality

Memo No. 1490 PW / 04
Copy forwarded for kind information to:

Dated:- 01/08/24

1. Executive Officer Kharagpur Municipality.
2. Finance Officer Kharagpur Municipality.
3. Assistant Engineer Kharagpur Municipality.
4. The _____ Sub-Assistant Engineer Kharagpur Municipality.

Chairperson

Kharagpur Municipality

Chairperson
Kharagpur Municipality