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Index No. : B1-337

# HALISAHAR KONA HIGH SCHOOL

(CO- EDUCATION)

P.O. : Hazinagar, North 24 Parganas, Pin : 743135

Estd. - 1969

Recognised by the W.B. Board of Secondary Education



From : Secretary / Headmaster

Ref. No. ....

Date : .....

DATE :

MEMO No.

To

The Chairman

Halisahar Municipality

Halisahr North 24 Parganas

**Subject: Sending necessary documents for setting up New Toilet within our School Premises.**

Dear Sir,

I, hereby sending you all necessary documents attached herewith in respect of setting up New Toilet within our school premises through Mission Nirmal Bangla under your laudable initiative.

I shall be highly obliged if you kindly take necessary action.

Thanking You

*[Handwritten Signature]*

Signatory Authority

**Teacher-in-charge & Secretary  
HALISAHAR KONA HIGH SCHOOL  
Hazinagar, North 24 Parganas**