

# FALAKATA SUBHASH GIRLS' HIGH SCHOOL (H.S.)

(H.S. Code : 208126 \* Index No. N2-074)

P.O. FALAKATA \* PIN- 735211 \* DIST. ALIPURDUAR.

E-mail : fsghs.jal@gmail.com

Telephone No. (03563) 260290

Ref. No. ....

Date..... 20.1.25

From : President/Secretary  
Headmistress

To,  
The Chairman,  
Falakata Municipality,  
Alipurduar.

Through Proper Channel

Subject: Request for Construction of Community Toilet

Sir,

With due respect, I would like to bring to your attention the urgent need for additional toilet facilities at Falakata Subhash Girls' High School. As of the academic session 2025, our student enrollment stands at 1381. Although we have existing toilets, they are insufficient to accommodate our growing student body.

Fortunately, our school premises offer sufficient space for the construction of a community toilet. The details of the proposed construction site are as follows:

SCHOOL NAME	CATEGORY	U-DISE	ENROLLMENT	Availability of Space
FALAKATA SUBHASH GIRLS' HIGH SCHOOL	HS	19220411105	1381	YES

- Plot No: 1042,1043,1047
- Khatian No: 2465,2491,2469,2470
- JL No: 21
- Mouja: Falakata

We assure you that the school will take necessary actions to maintain the toilet and ensure its proper upkeep.

Thank you for considering our request.

Yours faithfully,

*[Signature]*  
TIC  
20.1.25  
Falakata Subhash Girls' High School (H.S.)  
Falakata, Alipurduar