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Government of West Bengal
Office of the Superintendent, Garden Reach State General Hospital
23/103, Dr A K Road, Badartala, Kolkata - 700 044
Telephone: (033) 2489-4040, Email: gardenreachsg@gmail.com

Memo No: GRSGH/Estt/2025/1004

Kolkata Municipal Corporation
Dated: 11.09.2025
Municipal Commissioner

To
The Municipal Commissioner
Kolkata Municipal Corporation
5, S.N Banerjee Road
Kolkata-700013

SMUS
12 SEP 2025
Contents Not Verified
ULTRAN Services

Sub: Proposal for Construction of Women's Toilet, Baby Care Room, and Visitors' Waiting Room (Women) at Garden Reach Super Specialty Hospital (Ward No. 141, BR-XV)

Respected Sir/Madam,

As desired by Janab Firhad Hakim, Mayor, KMC & MIC, UDMA & Hon'ble Chairman of Rogi Kalyan Samity, Garden Reach Super Specialty Hospital, this letter proposes the construction of a women's toilet, baby care room, and visitors' waiting room (women) at Garden Reach Super Specialty Hospital, Ward No. 141, BR-XV.

The proposed facility is essential to improve the comfort, safety, and hygiene standards for female patients, visitors, and their families. Currently, the lack of such dedicated spaces presents significant inconvenience and potential health risks. The construction of this facility will provide:

Dedicated sanitation: A clean and accessible toilet for women, mitigating issues of overcrowding and poor sanitation often found in public hospital facilities.

A safe baby care area: A private and hygienic space for mothers to feed and care for their infants.

A comfortable & safe waiting area: A designated space for female visitors to wait, which will improve the overall patient and visitor experience.

This project aligns with the broader institutional goal of providing high-quality, patient-centric care. The completion of this facility will be a significant step toward achieving a more comfortable and dignified environment for all.

Your kind intervention & necessary action to proceed with this crucial construction project is requested at the earliest.

Thanking you

EE/USD/III
urgent action pl.

Ind.
12/09/25
Dy. Chief Engineer (Civil)
Ultran Services Department
K. M. C.

11/09/25
Superintendent
Garden Reach SGH & Metiabruz SSH
Kolkata-700044
Garden Reach S.G. Hospital
Badartala, Kol-700044

Dated: 11.09.2025

Memo No: GRSGH/Estt/2025/1004 /1(7)

Forwarded for information & necessary action to:-

01. The DHS, Govt. of West Bengal.
02. The CMOH, South 24 Pgs.
03. The Sub Divisional Officer, Alipore Sadar & Executive Chairperson, Rogi Kalyan Samity, Garden Reach Super Specialty Hospital.
04. The P.S to MIC, UDMA, Govt. of West Bengal.
05. The OSD to Mayor, KMC, West Bengal.
06. The P.A to Chairman, Rogi Kalyan Samity, Garden Reach Super Specialty Hospital.
07. Office Copy.

Ex. Supr/USD-III
12/09/25
urgent proforma pl.

12/9/25
D. G.
Ultran Services Department
K. M. C.

11/9/25
Superintendent
Garden Reach SGH & Metiabruz SSH
Kolkata-700044
Superintendent
Garden Reach S.G. Hospital
Badartala, Kol-700044