

INDEX NO. - B1-236

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BIJOYNAGAR BALIKA VIDYALAYA

GOVT. SPONSORED

No.1, Bijoy Nagar ★ Naihati ★ North 24 Parganas ★ 743165

Ref. No.

Date 28/11/25

From :

Administrator
Secretary / President } Headmistress

To,
The Executive officer,
Naihati Municipality
Naihati, North 24 parganas.

Sub: Prayer for toilet for school.

Respected Sir,

With due respect and as per your office order school wish to submit a prayer for construction of a toilet in favour of our school. School has sufficient space for the construction of Toilet and own building and school will also submit all relevant documents for this purpose along with school land details. I do hereby also declare that school will maintain all cleaning and repairing (if require) of Toilet in future and so will no any objection regarding this matter. School looked after the Toilet after construction in future. Sir, our school having more than 45 students and it is urgently require a Toilet for the benefits of students.

I therefore, request you to kindly accept my prayer and faces necessary action to construct a new Toilet in favour of the school which will be very helpful for the benefits of our students and oblige us.

Thanking you.

Sanjib Sarkar

President

Bijoy Nagar Balika Vidyalaya
No. 1, Bijoy Nagar, Naihati, 24 Pgs.



Yours faithfully,

Beechita Roy
28/11/25

Headmistress & Secretary
Bijoy Nagar Balika Vidyalaya
No-1, Bijoy Nagar, P.O - Naihati
Dist North 24 Parganas