



Office of the Dainhat Municipality
Dainhat ✨ Purba Bardhaman



Date: 23.03.2026

Memo No: 320 DM /Engg/IT/ODFP

To
The Director,
State Urban Development Agency (SUDA)
Urban Development & Municipal Affairs Department
Government of West Bengal

Sub: Submission of proposal for release of 1st installment of funds for construction of toilet blocks sanctioned under CSAP-3A of SBM-U 2.0.

Ref: Letter issued vide no. SUDA/954/2021/7195, dated 04.09.2025

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for Dainhat Municipality, and in compliance with the advisory issued vide Memo No. SUDA-954/2021/8818(128) dated 25.11.2025, this ULB is hereby submitting the proposal for release of the **1st installment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM 2.0.**

We would like to state the following:

1. **All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal (<https://csapthreea.codydeasoftech.in>)**
2. **A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).**
3. **As per guidelines, the ULB requests release of 30% of the aggregated Work Order amount as the 1st installment for commencement of construction activities.**
4. **The ULB shall submit all subsequent compliance documents—work progress reports, completion certificates, O&M compliance, and utilization certificates—in due course as required for release of further installments.**

You are therefore requested to kindly process and release Rs. 2616800.858 (Twenty six lakh sixteen thousand eight hundred rupees and eighty six paise only.) as the **1st installment** at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

1. Synopsis of Work Orders (as per prescribed format)
2. Copies of Work Orders.

Chairman
Dainhat Municipality

