

☎ : (03452) 255 164 / 255 767

Fax : (03452) 256 600

✉ : guskaramunicipality@yahoo.in

OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988

Memo No. 2423/G.M.



Dated, Guskara, the 3/02/2026

To
The Director,
State Urban Development Agency (SUDA)
Urban Development & Municipal Affairs Department
Government of West Bengal

Sub: Submission of proposal for release of 1st installment of funds for construction of toilet blocks sanctioned under CSAP-3A of SBM-U 2.0.

Ref: Letter issued vide no.SUDA/954/8812(128) dated 25.11.2025

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for Guskara Municipality and in compliance with the advisory issued vide Memo No. SUDA-954/2021/8812(128) dated 25.11.2025, this ULB is hereby submitting the proposal for release of the 1st installment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM 2.0.

We would like to state the following:

1. All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal (<https://csapthreeca.codydeasoftech.in>)
2. A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).
3. As per guidelines, the ULB requests release of 30% of the aggregated Work Order amount as the 1st installment for commencement of construction activities.
4. The ULB shall submit all subsequent compliance documents—work progress reports, completion certificates, O&M compliance, and utilization certificates—in due course as required for release of further installments.

You are therefore requested to kindly process and release Rs.16,83,970.00 (Rupees Sixteen Lakh Eighty Three Thousand Nine Hundred Seventy only) as the 1st installment at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

1. Synopsis of Work Orders (as per prescribed format)
2. Copies of Work Orders.

Yours faithfully,

Memo No.: 2423/G.M./1(3)

Copy forwarded for kind information to:

1. Finance Officer, SUDA.
2. Executive Officer, Guskara Municipality.
3. Finance Officer, Guskara Municipality.




Chairman
Guskara Municipality

Date: 03/02/2026.

Chairman
Guskara Municipality
Guskara, Purba Bardhaman


Chairman
Guskara Municipality
Guskara, Purba Bardhaman

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988



Memo No. 2093/G.M.

Dated, Guskara, the 22/12/2025

To,
Sudip Chand,
Guskara, Kshetrapaltala
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction of Toilet Block (CT) MODEL NO - F at Hindusthanipara, in ward no-03 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_1 vide Notice Inviting e-Tender No: 44/2025-26
Dt:- 13.11.2025.
Estimated Amount: - Rs. 725880.00
Offered Rate: - 0.15 % Less (Zero Point One Five ~~Four~~ Percent Less)
Tendered Amount: - Rs. 724791.18

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

Contextually it is worth to mention here that no sub-let of work in any part or form or authorized agency/person/stand in will be allowed for execution of work and will be strictly followed.

Payment for the work will be paid out of **SBM (allotted by SUDA) fund**, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,


Chairman
Guskara Municipality

Memo No 2093/1(5)/GM

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.


Chairman
Guskara Municipality

Received
Sudip Chand

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988



Memo No. 2094/G.M.

Dated, Guskara, the 22/12/2025

To,
Pami Construction,
Guskara, Muslimpara
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction of Toilet Block (CT/PT) MODEL NO - F at Bawri para in ward no-04 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_2 vide Notice Inviting e-Tender No: 44/2025-26
Dt:- 13.11.2025.
Estimated Amount: - Rs. 725880.00
Offered Rate: - 0.01 % Less (Zero Point Zero One Percent Less)
Tendered Amount: - Rs. 725154.12

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

Contextually it is worth to mention here that no sub-let of work in any part or form or authorized agency/person/stand in will be allowed for execution of work and will be strictly followed. Payment for the work will be paid out of SBM (allotted by SUDA) fund, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,


Chairman
Guskara Municipality

Memo No 2094/1(5)/GM

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.


Chairman
Guskara Municipality

Received
Dami She

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OFFICE OF THE
GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988



Memo No. 2095/G.M.

Dated, Guskara, the 22.12.2025

To,
Ashoke Kumar Ghosh,
Guskara, Kshetrapaltala
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction OF Toilet Block (CT) MODEL NO - A at Alutia Adibashi para in ward no -14 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_3 vide Notice Inviting e-Tender No: 44/2025-26

Dt:- 17.11.2025

Estimated Amount: - Rs. 996524.00

Offered Rate: 0.15 % Less (Zero Point One five Percent Less) Tendered Amount Rs. 995029.21

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (**120 days**) as mentioned in the N.I.e.T.

Contextually it is worth to mention here that no sub-let of work in any part or form or authorized agency/person/stand in will be allowed for execution of work and will be strictly followed.

Payment for the work will be paid out of **SBM (allotted by SUDA) fund**, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,

Received

Ashoke Kumar Ghosh

Memo No. 2095/1(5)/GM 29.12.25

Chairman 22.
Guskara Municipality

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.

Chairman 22.12.25
Guskara Municipality

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988

Memo No. 2096/G.M.



Dated, Guskara, the 22/12/2025

To,
Gurudas Mukherjee,
Guskara, Newtown
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction of Toilet Block (CT) MODEL NO - F at Sushila Burning Ghat in ward no-15 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_4 vide Notice Inviting e-Tender No: 9/2025-26
Dt:- 12.09.2025.
Estimated Amount: - Rs. 725880.00.00
Offered Rate: - 0.2 % Less (Zero Point Two Percent Less)
Tendered Amount: - Rs. 724428.24

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

Contextually it is worth to mention here that no sub-let of work in any part or form or authorized agency/person/stand in will be allowed for execution of work and will be strictly followed.

Payment for the work will be paid out of **SBM (allotted by SUDA) fund**, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,


Chairman
Guskara Municipality

Memo No 2096/1(5)/GM

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.


Chairman
Guskara Municipality


27.12.25

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988



Memo No. 2097/G.M.

Dated, Guskara, the 22/12/2025

To,
Dadabhai Enterprise,
Guskara, Muslimpara
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction of Toilet Block (CT) MODEL NO - F at Dharapara, Bagdipara, Roypukurpar in ward no-16 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_5 vide Notice Inviting e-Tender No: 44/2025-26 Dt:- 13.11.2025.
Estimated Amount: - Rs. 725880.00.
Offered Rate: - 0.2 % Less (Zero Point Two Percent Less)
Tendered Amount: - Rs. 724428.24

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

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Payment for the work will be paid out of **SBM (allotted by SUDA) fund**, necessary deduction and retention period of security deposit will be as per valid G.O.

Yours faithfully,


Chairman 22-12-25
Guskara Municipality

Memo No 2097/1(5)/GM

Dated, Guskara :- 22/12/2025

Copy forwarded for information and necessary action to:-

- 1) The Executive Officer, Guskara Municipality.
- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.


Chairman 22-12-25
Guskara Municipality

2025/12/22

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988

Memo No. 2098/G.M.



Dated, Guskara, the ... 22/12/2025

To,
N.K.Das,
Dauradanga,
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction OF Toilet Block (Institutional) MODEL NO-A at Guskara Mahavidyalaya in ward no -04 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_6 vide Notice Inviting e-Tender No: 44/2025-26 Dt:- 13.11.2025.
Estimated Amount: - Rs. 996524.00
Offered Rate: - 0.17 % Less (Zero Point One seven Percent Less)
Tendered Amount: - Rs. 994829.90

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

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Yours faithfully,


Chairman
Guskara Municipality

Memo No 2098/1(5)/GM

Dated, Guskara :- 22/12/2025

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- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.

Receive.
Suman Hati
26/12/2025


Chairman
Guskara Municipality

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OFFICE OF THE GUSKARA MUNICIPALITY

P.O.: Guskara, Dist.: Purba Bardhaman, Pin - 713128, W.B.

ESTD.: 1988



Memo No. 2099

Dated, Guskara, the 22/12/2025

To,
DATA ENTERPRISE,
Guskara, Muslimpara,
Purba Bardhaman-713128.

Sub:- Acceptance cum work order for Construction of Toilet Block (PT) MODEL NO - F at Alutia Bus Stand, in ward no-14 under GUSKARA MUNICIPALITY Ref: - Tender Id: 2025_MAD_948986_7 vide Notice Inviting e-Tender No: 44/2025-26
Dt:- 13.11.2025.
Estimated Amount: - Rs. 725880.00
Offered Rate: - 0.18 % Less (Zero Point One Eight Four Percent Less)
Tendered Amount: - Rs. 724573.41

Sir,

I am glad to inform you that the rate offered by you for the above mentioned work has been accepted by the undersigned and accordingly you are hereby requested to please commence the work as per instruction of the S.A.E., Guskara Municipality. Also you are here by requested to execute a formal agreement with the Chairman, Guskara Municipality, Guskara, Purba Bardhaman within 7 (seven) working days in duplicate by collecting the copy of agreement from the office of the undersigned by depositing an amount of Rs.1005.00 (Rupees One Thousand and Five only) for 02 (two) agreement papers, failing which your work order will be cancelled without further information in this regard and the earnest money so deposited will be forfeited. The work will have to be commenced within seven days from the date of receiving of this letter and will be completed within stipulated period (120 days) as mentioned in the N.I.e.T.

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Yours faithfully,


Chairman
Guskara Municipality

Memo No 2099/1(5)/GM

Dated, Guskara :- 22/12/2025

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- 2) The Finance Officer, Guskara Municipality
- 3) The S.A.E. Guskara Municipality.
- 4) The Accountant, Guskara Municipality.
- 5) The Cashier, Guskara Municipality.


Chairman
Guskara Municipality

Md. Alomgir