



OFFICE OF THE COUNCILLORS OF ARAMBAGH MUNICIPALITY  
ARAMBAGH ▲ HOOGHLY

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Memo. No.: 34/Aram

Date.: 06/04/2026

To  
The Director,  
State Urban Development Agency (SUDA)  
Urban Development & Municipal Affairs Department  
Government of West Bengal

Sub: Submission of proposal for release of 1st installment of funds for construction of toilet blocks sanctioned under CSAP-3A of SBM-U 2.0.

Ref No :- SUDA-954/2021/8818 (128), Dated -25.11.2025

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for Arambagh Municipality, and in compliance with the advisory issued vide Memo No. SUDA-954/2021/8818 (128), dated 25.11.2025, this ULB is hereby submitting the proposal for release of the 1st instalment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM 2.0.

We would like to state the following:

1. All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal (<https://esapthreea.codydeasoftech.in>)
2. A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).
3. As per guidelines, the ULB requests release of 30% of the aggregated Work Order amount as the 1st instalment for commencement of construction activities.
4. The ULB shall submit all subsequent compliance documents—work progress reports, completion certificates, O&M compliance, and utilization certificates—in due course as required for release of further instalments.

You are therefore requested to kindly process and release Rs. 5068247.70/- (Fifty Lakh Sixty Eight thousands Two hundreds Forty Seven and Seventy paise only) as the 1st instalment at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

1. Synopsis of Work Orders (as per prescribed format)
2. Copies of Work Orders.

Yours faithfully,

Chairman  
Arambagh Municipality

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Arambagh Municipality

