

Memo No.:

Gm/Enca/677/26

Date:

27/9/26

To

The Director,
State Urban Development Agency (SUDA)
Urban Development & Municipal Affairs Department
Government of West Bengal

Sub: Submission of proposal for release of 1st installment of funds for construction of toilet blocks sanctioned under CSAP-3A of SBM-U 2.0.

Ref: Letter issued vide no. SUDA-954/2021/7198 dated 04.09.2025

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for **Gayeshpur Municipality**, and in compliance with the advisory issued vide Memo No. SUDA-954/2021/7198 dated 04.09.2025, this ULB is hereby submitting the proposal for release of the **1st installment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM 2.0.**

We would like to state the following:

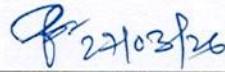
1. All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal (<https://csapthreea.codydeasoftech.in>)
2. A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).
3. As per guidelines, the ULB requests release of **30% of the aggregated Work Order amount** as the 1st installment for commencement of construction activities.
4. The ULB shall submit all subsequent compliance documents—work progress reports, completion certificates, O&M compliance, and utilization certificates—in due course as required for release of further installments.

You are therefore requested to kindly process and release Rs. **30,29,676.00** (Rupees Thirty Lakh Twenty Nine Thousand Six Hundred Seventy six only) as the **1st installment** at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

1. Synopsis of Work Orders (as per prescribed format)
2. Copies of Work Orders.

Yours faithfully,



(Chairperson/Commissioner/Executive Officer)

Gayeshpur Municipality
Executive Officer

Gayeshpur Municipality
P.O.- Kataganj, Nadia.

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Copy forwarded for kind information to:

1. Finance Officer, SUDA.
2. Executive Officer, Gayeshpur Municipality/ NAA.
3. Finance Officer, Gayeshpur Municipality/ NAA.



(Chairperson/Commissioner/Executive Officer)

Gayeshpur Municipality
Executive Officer

Gayeshpur Municipality
P.O.- Kataganj, Nadia.